General Description:

MEWP Volunteer Opportunities include the following:

1) Become a volunteer Math Development Peer Leader
2) Become a volunteer Math Workshop Peer Leader
3) Join one or both of the following Math Student Committees (there is no math involved):
   a. Fundraising/Finance Student Committee
   b. Advertising/Communication Student Committee

MEWP Math Development and Math Workshop Peer Leader Volunteers are required to complete the following: (1) attend a mandatory 1-day training session held at the beginning of the semester, (2) pick a consistent time to assist students throughout the semester (the same time every week or every other week), (3) try to attend a 1-hour Peer Leader meeting once a month during the semester, and (4) communicate with the MEWP coordinator on a consistent basis during the semester.

Math Student Committee Volunteers are required to complete the following: (1) attend a mandatory 1-day training session held at the beginning of the semester, (2) attend all mandatory committee meetings during the semester, (3) maintain a high level of commitment to the committee’s work throughout the semester, and (4) communicate with the MEWP coordinator and committee leaders on a consistent basis during the semester.

All volunteers will report to the MEWP Coordinator: Dr. Sarah Cordell.


Primary Duties and Responsibilities:

MEWP Math Development and Math Workshop Peer Leader Volunteers
1. Participate in a mandatory 1-day training session at the beginning of the semester, pick a consistent time to assist students throughout the semester (the same time every week or every other week), (3) try to attend a 1-hour Peer Leader meeting once a month during the semester, and (4) communicate with the MEWP coordinator on a consistent basis during the semester.
2. Provide mathematical support and guidance to your students during each class or workshop session, including by understanding and consistently implementing the expectations of your position.

3. Try to participate in Peer Leader meetings 1-hour once every month during the semester to discuss your students’ mathematical progress, how to strengthen your volunteer efforts, and to discuss any concerns/issues that arise.

4. Build connections with your students and support them in building connections with other students throughout the program.

5. Provide broader academic support and guidance to students by functioning as an academic mentor and role model.

Math Student Committee Volunteers

1. Participate in a mandatory 1-day training session at the beginning of the semester, attend all mandatory committee meetings during the semester, maintain a high level of commitment to the committee’s work throughout the semester, and communicate with the MEWP coordinator and committee leaders on a consistent basis during the semester.

**Why Volunteer:**

MEWP Math Development and Math Workshop Peer Leader Volunteers

1. Gain valuable teaching experience about how to lead students in engaging in mathematics and/or collaborative mathematical group work in classroom settings.

2. Include this valuable teaching experience on your resume. The MEWP activities are based on the Peer Led Team Learning (PLTL) and Emerging Scholars Program (ESP) models, which are nationally recognized for assisting students in attaining mathematical success.

3. Learn how to develop challenging mathematics curricula (if interested).

4. Get to know faculty and instructors who can support you in your future educational and career goals, including by writing recommendation letters.

5. Get to know other students involved in the program and become part of the MEWP community. This may allow you to form friendships and study groups for current and possibly future courses.

Math Student Committee Volunteers

1. Strengthen your leadership, organizational, and social skills.

2. Help improve, increase awareness of, and raise money to support math activities on campus, including MEWP, the EMERGE Summer Program, and the Math Community Center (BBH 364).

3. Include this valuable experience on your resume.

4. Get to know faculty and instructors who can support you in your future educational and career goals, including by writing recommendation letters.

5. Get to know other students on the committee and become part of the MEWP community. This may allow you to form friendships and study groups for current and possibly future courses.

**Application Procedures:**

- To apply for a fall semester volunteer position, please submit your current resume and cover letter to Dr. Sarah Cordell at s-cordell@neiu.edu by the last day of class during the preceding spring semester. For example, to apply for a Fall 2020 position, you would apply by the last day of class during Spring 2020.

- To apply for a spring semester volunteer position, please submit your current resume and cover letter to Dr. Sarah Cordell at s-cordell@neiu.edu by the last day of class during the preceding fall semester. For example, to apply for a Spring 2020 position, you would apply by the last day of class during Fall 2019.