When you log on to D2L, the organizational home page displays. There are three main components to this page:

- the **Minibar (A),**
- the **Navigation Bar (B),** and
- the **Organizational Widgets (C).**

Go to page 2 for descriptions of each screen element.
D2L – Student NEIU Organizational Home Page Navigation

Mini Bar

The **Minibar** area of the **Organizational Home Page** screen contains six tools:

- **My Home (1):** This link always takes you back to the **Organizational Home Page** screen.
- **Select a course (2):** Use this drop-down menu to see and enter courses you are enrolled in. **Note:** Click the "pin" icon to the right of a course name to make that course always display at the top of the list.

![Select a course](image)

- **Message Alerts (3):** This icon displays a red dot if another person has sent you a message on the Desire2Learn system. Click the icon to see who paged you and the message.
- **Update Alerts (4):** This icon displays a red dot when one or more of your courses contains new information (e.g., **Discussion** posts, **Dropbox** submissions, or **Quiz** completions).
- **Subscription Alerts (5):** This icon displays a red dot when another user has initiated a chat since your last logon.
- **User (6):** This drop-down menu displays your profile picture (if uploaded). Click the drop-down menu to set up or modify your **Profile**, **Notifications**, and **Account Settings**; or to log out of Desire2Learn. See also **My Settings (17)**, below.

Navigation Bar

The **Navigation Bar** area of the **Organizational Home Page** screen contains three tools:

- **Content (7):** This link provides access to the **Table of Contents** screen for the **Organizational Home Page**.
- **ePortfolio (8):** This link provides access to the ePortfolio tool (both your own and ePortfolios shared with you).
- **Help (9):** This link opens the **Desire2Learn Resource Center** in its own window. Click the **Learning Environment** link at the top of the window to display help guides.
Organizational Widgets

The Organizational Widgets area of the Organizational Home Page screen contains four tools:

- **NEIU News (10):** This tool shows news about NEIU as a whole; not about individual courses.
- **Student D2l Support (11):** This tool contains direct links to Sample Online Course, Student Help Guides, and Contact D2L Support.
- **My NEIU Courses (12):** This tool displays all courses in which you enroll, organized according to semester.
- **Calendar (13):** This tool shows important NEIU dates and Calendar items from all courses in which you have a role.
- **My Settings (14):** This tool provides access to the same areas as the User (6) tool (Profile, Notifications, and Account Settings), as well as the Email Address, Change Password, View My Progress, Locker, and ePortfolio tools.